



Committee: _____

Chairperson: _____

Date: _____

1. Call to Order: Open meeting at: _____

a. Motion by: _____

b. Seconded by: _____

2. Pledge of Allegiance

3. Roll Call: Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Agenda Item #1: _____

Notes: _____

5. Agenda Item #2: _____

Notes: _____

6. Executive Session for reason of: _____

a. Motion by: _____

b. Seconded by: _____

7. Reconvene meeting to Open Session at: _____

a. Motion by: _____

b. Seconded by: _____

8. Adjourn Meeting at: _____

a. Motion by: _____

b. Seconded by: _____